

**Whitman County Library
Board of Trustees Meeting**
Public Meeting by Zoom
May 18, 2021

Present: Kylie Fullmer, Steve Balzarini, Heather Lustig, Suzanne Schmick, Sheri Miller, Shirley Cornelius, and Sue Kreikemeier.

Chair Heather Lustig called the meeting to order at 4:00 p.m.

There were no additions or modifications to the agenda.

Approval of Consent Agenda:

Minutes from the April 2021 meeting were approved by a vote of the board.

May payroll and accounts payable vouchers of \$96,986.41 were also presented to the Board. Resolutions #2021-11 and #2021-12 were approved by a vote of the board.

Reports:

Financial reports including a statement of activity and financial position for the four months ending April 30 were presented to the board. May payroll and accounts payable vouchers along with the May credit card transactions were also reviewed by the board.

Under the Director's Report, Whitman County Library has moved to Phase 3 for all libraries except Albion which is still closed to the public but which we hope will be opening soon. Occupancy will be at 50% and the time limit for browsing and computer use will be removed. The library will continue to require wearing masks until we receive updated guidelines from the state. In person library meetings of up to ten people can also be held. The library is continuing with its Wi-Fi outreach and now every library has 24 hour access to Wi-Fi availability. Oakesdale until recently only had W-Fi access for part of the day but with improved ways to block certain IP addresses, we have been able to provide round the clock service. Library statistics continue to show improvement over the same time frame as last year. A library success story is an interview done by WSU journalism students with a Colfax family that recently received a story time kit from the library. The video has received positive reports from its posting on social media.

The Friends of the library has secured a Rural Regeneration grant, a grant for more STEM kits, a United Way grant, and finally another Lacrosse Community Pride .09 grant has been secured.

In the Center, Ken Carper has a new photography exhibit in place. Currently in the small gallery, we have a Bloomsday poster exhibit and beginning in June a Tom Mohr exhibit will be showing in the small gallery over the summer.

Library Business:

In a follow up conversation with McKinistry, it was asked if we could break the overall project into pieces but it was determined to not be cost effective to approach the project that way. In the future, we will have to look at ways to start funding additional capital projects.

The director presented a draft circulation policy to the board to review. The library has never developed a formal circulation policy and it has taken time to put together and review the different procedures that have been followed but not put into writing. This policy will put together everything in a written form for both the staff and the public. The board discussed the policy and agreed to review it more at the next meeting.

The town of Malden has received \$400,000 from the Long Term Recovery Group to build a Community Center that will be 50 feet by 50 feet. So far it looks like the library has been allotted 500 square feet. The old library was 900 square feet. The town council would like to see the library with 1,000 square feet but nothing so far has been settled as far as space allocation.

Adjourn:

Heather adjourned the meeting at 4:50 p.m.

Next Meeting:

The next meeting will be Tuesday, June 15 at 4:00 PM either by Zoom or in-person depending on state guidelines.

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Shirley Cornelius

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Shirley Cornelius, Secretary

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Heather Lustig

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Heather Lustig, Chair