

**Whitman County Library
Board of Trustees Meeting**
Whitman County Library
September 30, 2019

Present: Heather Lustig, Kristie Kirkpatrick, Steve Balzarini, Suzanne Schmick, Bob Bates, and Cindy Alred

Board Chair Suzanne Schmick called the meeting to order at 4 p.m. The Board declared an Executive Session until 5 p.m. to discuss a personnel matter. They returned to regular session at 4:56.

At that time, a motion was made by Cindy Alred to hire Joy Neal to assist the Library Board in the selection process for a new library director. Current director Kristie Kirkpatrick hopes to retire on October 1, 2020. The motion was seconded and approved. The board instructed Kristie to contact Joy to begin the process.

Kristie will continue to work on updating job descriptions and information relevant to the job opening.

Suzanne excused herself from the meeting and Vice-Chair Steve Balzarini took over.

New Business:

Library Supporter of the month will be the Rialto Tavern in St. John who've long supported local library programs. The award will be presented by Clancy Pool and Sarah Phelan during the October Trivia contest held at the Rialto but provided by WCL.

The Board discussed proposed changes to the current library policy, Rules Governing Use of the Library, Appendix H. After some discussion, a motion to accept the proposed rules with two modifications. Resolution #2019-22 was seconded and approved.

The board reviewed photos from Summer Reading programs in all 14 locations along with graphical charts that demonstrated the changes in participation for each location.

Continuing Business:

Kristie updated on the Capitol Funding for rural library construction and renovations, a fund being administered by the Dept. of Commerce. Kristie is helping explore local projects in Tekoa, Oakesdale and Albion. Efforts will continue.

Monthly Business:

Minutes from the August 2019 meeting were reviewed and approved by a vote of the board.

Financial reports were presented to the Board. Payment voucher #11456 was reviewed as it was previously signed by 3 board members because of Shirley's vacation. An additional voucher #11457 was reviewed, approved and signed by the Board.

Kristie gave an abbreviated report of library usage being especially pleased with traditional and online circulation and program attendance figures.

Kristie invited the Board to attend Richard Scheuerman's presentation on the John Mullan Trail on Thursday, October 10 at 7 p.m.

Prime Time Family Reading, a program through Humanities Washington also begins the same evening in Colfax.

Kristie informed the Board that per WCL's contract with the City of Colfax we recently billed them for service for 2019. Payment is due by December 15th.

Upcoming Board Meetings and trainings:

The next board meeting will be on Tuesday, October 15 at 4 p.m. at The TEK Center at Colfax Library.

Steve adjourned the meeting at 5:35 p.m.

Shirley Cornelius, Secretary

Steve Balzarini, Vice-Chair

Preliminary